



Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

(Approved by AICTE & Affiliated to Solapur University, Solapur)

A/p- Korti, Tal- Pandharpur, Pin- 413304, Dist.- Solapur.

Phone: 02186-250146, E-mail: [principal@sknscoe.ac.in](mailto:principal@sknscoe.ac.in),

Website: <https://www.sknscoe.ac.in>

Ref No -SKNSCOE/ 2019-20/Sem-I/Cir/Policy/103

Date -17/09/2019

## Circular

### Library Maintenance Policy

- The maintenance of library is taken care by Librarian and the supporting staff.
- Internal periodic audits are carried out in the library for maintaining wellness of the books.
- Frequent interactions are made by the librarian with the students and faculty to know the shortfalls and take necessary action to overcome them.
- Library committee is vested with responsibility of scheduling and coordinating all the maintenance activities of the library.



Dr. K. J. Karande  
Principal

Copy to

- 1) Deans
- 2) HODs
- 3) Librarian
- 4) Admin Office